|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **交通費精算書** | | | | | |
| **期間** | 年月分 | | | | |
| **精算日** |  | | | | |
| **氏名** |  | | **所属** |  | |
| **明細** | | | | | |
| **日付** | **区分** | **行先** | **訪問先** | **業務内容** | **金額** |
|  |  |  |  |  |  |
| **合計** | | | | |  |
| **精算** | | | | | |
| **支払日** | **支払資金** | **備考** | **支払金額** | **確認印** | **受取印** |
|  |  |  |  |  |  |